

Portlaoise College**Enrolment: Monday, 20th Sept 2010 Commencement From Monday 27th Sept 2010****Director: Mr. William Flanagan Tel. 057/8621480****Hobby and Craft Courses**

Subject	Time	Day	Duration	Fees €
1. Art - Painting with oils	7.30-9.30	Tue	8 wks	90
2. Art – Water Colours	7.30-9.30	Mon	8 wks	90
3. Art History and Appreciation	7.30-9.30	Wed	8 wks	90
4. Badminton Lessons and Play	8.00-9.30	Thur	8 wks	70
5. Beauty and Skin Care	7.30-9.30	Tue	5 wks	55
6. Bee Keeping	7.30-9.30	Tue	8 wks	90
7. Camcorder Skills and Editing	7.30-9.30	Wed	6 wks	70
8. Clay/Ceramics/Sculpture	7.30-9.30	Wed	8 wks	90
9. Computer Aided Drawing & Design	7.30-9.30	Mon	8 wks	90
10. Computers – Beginners	7.30-9.30	Mon	8 wks	90
11. Computers – Beginners	7.30-9.30	Wed	8 wks	90
12. Computers – Beginners over 55s	7.30-9.30	Tue	8 wks	90
13. Cookery – An Introduction	7.30-9.30	Tue	5 wks	55 + ingred
14. Create your personal finance plan*	7.30-9.30	Mon	6 wks	70
15. DIY for Beginners	7.30-9.30	Wed	8 wks	90
16. English Literature Appreciation	7.30-9.30	Tue	8 wks	90
17. First Aid	7.30-9.30	Wed	8 wks	90
18. Floristry & Flower Arranging	7.30-9.30	Mon	6 wks	70
19. French – Intro	7.30-9.30	Tue	8 wks	90
20. Gardening - Intro	7.30-9.30	Tue	8 wks	90
21. German for Beginners and Improvers	7.30-9.30	Tue	8 wks	90
22. Guitar	7.30-9.30	Mon	8 wks	90
23. Home Baking Desserts	7.30-9.30	Wed	5 wks	55 + ingred
24. Home Baking Simply	7.30-9.30	Mon	5 wks	55 + ingred
25. Indian Cookery	7.30-9.30	Thur	6 wks	70 + ingred
26. Interior Design	7.30-9.30	Tue	6 wks	70
27. Irish	7.30-9.30	Mon	8 wks	90
28. Heal Yourself	7.30-9.30	Mon	6 wks	70
29. Photography	7.30-9.30	Tue	8 wks	90
30. Photoshop	7.30-9.30	Wed	8 wks	55
31. Pilates Beginners	7.00-8.30	Tue	8 wks	70
32. Pilates Improvers	8.30-10.0	Tue	8 wks	70
33. Salsa	7.30-9.30	Wed	5 wks	55
34. Sean Nós and Brush Dancing	7.30-9.30	Tue	8 wks	90
35. Sewing and Textiles	7.30-9.30	Tue	8 wks	90
36. Small Business Accounts	7.30-9.30	Tue	8 wks	90
37. Small Engine Operation / Maintenance	7.30-9.30	Wed	8 wks	90
38. Social Dancing including ½ sets	7.30-9.30	Mon	8 wks	90
39. Spanish – Beginners	7.30-9.30	Tue	8 wks	90
40. Spanish – Improvers	7.30-9.30	Wed	8 wks	90
41. Web Authoring	7.30-9.30	Thur	8 wks	90
42. Wedding Planning	7.30-9.30	Wed	5 wks	55
43. Woodwork – Rocking Horse	7.30-9.30	Thur	8 wks	90
44. Yoga – Beginners	7.00-8.00	Mon	8 wks	50
45. Yoga – Improvers	8.00-9.30	Mon	8 wks	70
Leaving Certificate Ordinary Level				
46. Maths	7.30-9.30	Mon	8 wks	90
Certified Courses – Fetac Level 5				
47. Spreadsheet Methods - Microsoft Excel	7.30-10.0	Mon & Wed	10 wks	€285
48. Word Processing - Microsoft Word	7.30-10.0	Tue & Thur	10 wks	€285
49. Payroll – Manual & Computerised	7.30-10.0	Tue & Thur	10 wks	€285
50. Book keeping Manual & Computerised	7.30-10.0	Mon & Wed	10 wks	€285
Certified Courses – Fetac Level 4				
51. Computer Applications – Access, Excel, Graphics	7.30-9.30	Thur	10 wks	€110
52. Information Technology Skills – Word, Internet, File Mgt., Inputting	7.30-9.30	Mon	10 wks	€110

Certified Courses - IPA	
53. BA in Business Studies IPA	Details on enrolment night
54. BA in Public Management IPA	Details on enrolment night